

# 3665 - CID510054\_City of Falls Church\_CFPF\_City of Falls Church Resiliency Plan

## Application Details

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**Funding Opportunity:**

3292-Virginia Community Flood Preparedness Fund - Capacity Building/Planning Grants - CY25 Round 6

**Funding Opportunity Due Date:** Dec 1, 2025 11:59 PM

**Program Area:** Virginia Community Flood Preparedness Fund

**Status:** Under Review

**Stage:** Final Application

**Initial Submit Date:** Dec 1, 2025 5:28 PM

**Initially Submitted By:** Caitlin Sobsey

**Last Submit Date:**

**Last Submitted By:**

## Contact Information

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### Primary Contact Information

**Active User\*:** Yes

**Type:** External User

**Name\*:** Ms. Caitlin Middle Name Sobsey  
Salutation First Name Last Name

**Title:** CIP Coordinator

**Email\*:** csobsey@fallschurchva.gov

**Address\*:** 300 Park Ave  
Suite 103E

Falls Church Virginia 22046  
City State/Province Postal Code/Zip

**Phone\*:** 703-298-5100 Ext.  
Phone  
###-###-####

**Fax:** ###-###-####

**Comments:**

## Organization Information

**Status\*:** Approved  
**Name\*:** City of Falls Church  
**Organization Type\*:** Local Government  
**Tax ID\*:** 54-6001271  
**Unique Entity Identifier (UEI)\*:** TM48KRZEK1K7  
**Organization Website:** <https://www.fallschurchva.gov>  
**Address\*:** 300 Park Ave

**Phone\*:** Falls Church Virginia 22046-  
City State/Province Postal Code/Zip  
703-248-5004 Ext.  
###-###-####  
**Fax:** ###-###-####

**Benefactor:**

**Vendor ID:**

**Comments:**

## VCFPF Applicant Information

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### *Project Description*

**Name of Local Government\*:** City of Falls Church

Your locality's CID number can be found at the following link: [Community Status Book Report](#)

**NFIP/DCR Community Identification Number (CID)\*:** 510054

If a state or federally recognized Indian tribe,

**Name of Tribe:**

**Authorized Individual\*:** Anthony Dudley  
First Name Last Name

**Mailing Address\*:** 300 Park Avenue  
Address Line 1  
Address Line 2

Falls Church Virginia 22046  
City State Zip Code

**Telephone Number\*:** 703-248-5350

**Cell Phone Number\*:** 571-238-6370

**Email\*:** adudley@fallschurchva.gov

Is the contact person different than the authorized individual?

**Contact Person\*:** Yes

**Contact:** Caitlin Sobsey  
First Name Last Name  
300 Park Avenue  
Address Line 1  
Suite 103E  
Address Line 2  
Falls Church Virginia 22046  
City State Zip Code

**Telephone Number:** 703-298-5100

**Cell Phone Number:** 703-298-5100

**Email Address:** csobsey@fallschurchva.gov

**Enter a description of the project for which you are applying to this funding opportunity**

**Project Description\*:**

This CFPF Round 6 grant application will provide the City of Falls Church with assistance in developing a Citywide Resilience Plan consistent with the DCR Resilience Plan protocols.

**Low-income geographic area means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.**

Is the proposal in this application intended to benefit a low-income geographic area as defined above?

**Benefit a low-income geographic area\*:** No

**Information regarding your census block(s) can be found at census.gov**

**Census Block(s) Where Project will Occur\*:**

Census Tracts 5001 (Block 1000-2021), 5002 (Block 1000-5007), and 5003 (Block 1000-3013)

**Is Project Located in an NFIP Participating Community?\*** Yes

**Is Project Located in a Special Flood Hazard Area?\*** Yes

**Flood Zone(s) (if applicable):** A, AE

**Flood Insurance Rate Map Number(s) (if applicable):** 5100540014D, 5100540018D, 5100540020D, and 5100540050D

## Eligibility - Round 4

Is the applicant a local government (including counties, cities, towns, municipal corporations, authorities, districts, commissions, or political subdivisions created by the General Assembly or pursuant to the Constitution or laws of the Commonwealth, or any combination of these)?

**Local Government\*:** Yes  
Yes - Eligible for consideration  
No - Not eligible for consideration

If the applicant is not a town, city, or county, are letters of support from all affected local governments included in this application?

**Letters of Support\*:** N/A  
Yes - Eligible for consideration  
No - Not eligible for consideration

Has this or any portion of this project been included in any application or program previously funded by the Department?

**Previously Funded\*:** No  
Yes - Not eligible for consideration  
No - Eligible for consideration

Has the applicant provided evidence of an ability to provide the required matching funds?

**Evidence of Match Funds\*:** Yes  
Yes - Eligible for consideration  
No - Not eligible for consideration  
N/A - Match not required

## Scoring Criteria for Capacity Building & Planning - Round 4

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### **Scoring**

**Eligible Capacity Building and Planning Activities (Select all that apply) – Maximum 100 points. To make multiple selections, Hold CTRL and click the desired items.**

#### **Capacity Building and Planning\*:**

Development of a new resilience plan, Goal planning, implementation, and evaluation, Resource assessments, planning, strategies, and development, Stakeholder engagement and strategies

**Is the project area socially vulnerable?** (based on ADAPT Virginia's Social Vulnerability Index Score)

#### **Social Vulnerability Scoring:**

Very High Social Vulnerability (More than 1.5)

High Social Vulnerability (1.0 to 1.5)

Moderate Social Vulnerability (0.0 to 1.0)

Low Social Vulnerability (-1.0 to 0.0)

Very Low Social Vulnerability (Less than -1.0)

**Socially Vulnerable\*:** Very Low Social Vulnerability

**Is the proposed project part of an effort to join or remedy the community's probation or suspension from the NFIP?**

**NFIP\*:** No

**Is the proposed project in a low-income geographic area as defined below?**

"Low-income geographic area" means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

**Low-Income Geographic Area\*:** No

Does this project provide “community scale” benefits?

**Community Scale Benefits\*:** More than one census block

**Comments:**

The City's Resilience Plan will be a citywide initiative encompassing all Census blocks within the City's three Census Tracts.

## Scope of Work and Budget Narrative - Capacity Building and Planning - Round 4

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### ***Scope of Work - General Information***

**Upload your Scope of Work**

Please refer to Part IV, Section B. of the grant manual for guidance on how to create your scope of work

**Scope of Work Attachment\*:** CID510054\_FallsChurch\_CFPF\_ResiliencePlan\_ScopeofWork.pdf

**Comments:**

City of Falls Church Resilience Plan Scope of Work

### ***Budget Narrative***

**Budget Narrative Attachment\*:** Appendix B Budget Narrative 2.pdf

**Comments:**

City of Falls Church Resilience Plan Narrative Budget

## Scope of Work Supporting Information - Capacity Building and Planning

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### ***Scope of Work Supporting Information***

**Describe identified resource needs including financial, human, technical assistance, and training needs**

**Resource need identification\*:**

The City of Falls Church operates with a lean organizational structure in which staff and departments do not have sufficient internal capacity to lead, coordinate, and technically develop a comprehensive Citywide Resilience Plan. While the Department of Public Works will manage and oversee the project, the City requires additional technical, analytical, and project management support to complete advanced watershed-scale modeling, develop climate-informed recommendations, prepare implementation strategies, and conduct meaningful stakeholder and regional coordination.

To meet these needs, the City will rely on an experienced professional services consultant to provide specialized technical expertise, including engineering analysis, policy and program development, project prioritization, and preparation of planning documents. The consultant will also support meeting facilitation, public engagement, and interdepartmental coordination to ensure that the Plan is inclusive, technically rigorous, actionable, and aligned with DCR requirements.

From a financial perspective, the City has limited discretionary funding available for non-capital stormwater initiatives and does not currently have internal resources assigned to produce a plan of this scale. The CFPF grant provides essential financial support to complete this foundational planning work without deferring or diverting existing stormwater operational and maintenance responsibilities.

Resource development strategies:

Where capacity is limited-whether financial, staffing, or technical-the City will supplement grant funding by:

- Collaborating with regional organizations such as the Northern Virginia Regional Commission (NVRC) for alignment with regional resilience initiatives;
- Coordinating with neighboring localities under the Four Mile Run Watershed Management Memorandum of Agreement;
- Seeking future federal and state grants to implement projects identified in the Resilience Plan;
- Partnering with non-governmental organizations, community groups, and advocacy organizations where appropriate;
- Leveraging the City's stormwater utility to support long-term implementation and ongoing updates to the Plan.

Together, these strategies will ensure that the City has the financial, human, and technical capacity necessary to successfully develop the Resilience Plan and maintain a strong foundation for future resilience investments.

**Describe the plan for developing, increasing, or strengthening knowledge, skills and abilities of existing or new staff. This may include training of existing staff, hiring personnel, contracting consultants or advisors**

### **Development of Existing or New**

#### **Staff\*:**

The City views the development of a DCR-approved Citywide Resilience Plan as a critical opportunity to modernize, strengthen, and unify the City's technical and operational approach to flood mitigation. The process will enhance the knowledge, skills, and abilities of existing staff across multiple departments-particularly in the Department of Public Works, Planning, Environmental Services, and Public Safety-by exposing staff to climate-informed planning practices, resilient redevelopment strategies, and state-of-the-practice flood mitigation approaches.

The Resilience Plan itself will serve as a long-term training and reference tool, consolidating guidance, standards, design considerations, and planning frameworks into a single, practical playbook for City staff. The City will supplement this effort by providing targeted training opportunities, participating in regional resilience initiatives through the Northern Virginia Regional Commission, and coordinating with neighboring jurisdictions under the Four Mile Run Watershed Management Memorandum of Agreement. Collectively, these activities will build lasting internal capacity, ensuring that City staff are better equipped to address both current and future flood-related challenges.

**Where capacity is limited by funding, what strategies will be developed to increase resources in the local government? (This may include work with non-governmental organization, or applying for grants, loans, or other funding sources)**

### **Resource Development**

#### **Strategies\*:**

One of the core purposes of developing a Citywide Resilience Plan is to clearly define the financial resources required to implement the City's long-term flood mitigation strategy. The Plan will quantify the costs associated with priority projects, additional studies, programmatic enhancements, and ongoing watershed model maintenance. With this information, the City will be better positioned to review and adjust its Stormwater Utility Fee as needed to support the phased implementation of resilience actions.

The Resilience Plan will also help the City identify the most cost-effective funding strategies for each action, including opportunities to pursue state and federal resilience grants, low-interest loans, and partnerships with regional organizations. The City anticipates pursuing funds through programs such as the Community Flood Preparedness Fund (CFPF), Hazard Mitigation Grant Program (HMGP), Clean Water State Revolving Fund (CWSRF), Stormwater Local Assistance Fund (SLAF) and other resilience or stormwater funding opportunities as appropriate. Where beneficial, the City will also work with non-governmental organizations, local watershed groups, and community partners to advance nature-based solutions and leverage shared resources.

The development of a DCR-approved Resilience Plan is one phase of a multi-phase process and will provide the financial roadmap needed to plan for future capacity. By defining required resources, identifying funding gaps, and outlining specific implementation strategies, the City will strengthen its ability to secure external funding, prioritize internal investments, and build sustainable financial capacity to advance flood resilience over time.

#### **Describe policy management and/or development plans**

##### **Policy management and/or development\*:**

The DCR-approved Resilience Plan will serve as the City's modernized policy framework for addressing flooding and stormwater challenges in a comprehensive, coordinated, and forward-looking manner. It will consolidate the City's technical analyses, risk identification, program needs, and planning recommendations into a single, coherent document-providing the guidance necessary to support capital planning, redevelopment management, maintenance practices, and long-term resilience programming.

The Resilience Plan will enable the City to:

1. Develop a plan for the consolidation of existing watershed-scale modeling and completion of the remaining 2D model for the Wren Branch watershed, creating a complete baseline dataset upon which future watershed-scale calibration and advanced studies may be built.
2. Prepare a prioritized list of resilience needs and capital improvements, including structural, non-structural, and nature-based projects that are ready for inclusion in the City's six-year Capital Improvement Program.
3. Identify necessary policy updates and program enhancements to improve redevelopment review practices, manage downstream impacts, preserve overland flow routes, expand nature-based solutions, and align maintenance and operational efforts with long-term resilience objectives.
4. Develop an implementation schedule for near-, mid-, and long-term actions, ensuring resilience efforts are sequenced efficiently, coordinated across departments, and aligned with staffing and funding considerations.
5. Ensure alignment with state and regional resilience plans, including the Virginia Coastal Resilience Master Plan, and uphold watershed coordination commitments under the Four Mile Run Watershed Management Memorandum of Agreement.

Through these actions, the Resilience Plan will function as the City's long-term resilience playbook, ensuring that policies, programs, and capital priorities are consistent, data-driven, and capable of supporting sustained flood-risk reduction for decades to come.

#### **Describe plans for stakeholder identification, outreach, and education strategies**

##### **Stakeholder identification, outreach, and education strategies\*:**

The City places a strong emphasis on community engagement and relies on dedicated citizen volunteers to help shape policy and provide insight on emerging issues. Development of the Citywide Resilience Plan will draw on the City's established advisory bodies-including the Environmental Sustainability Council and the Public Utilities Commission-to provide feedback, review draft materials, and serve as a technical and community sounding board. These groups will be engaged at key milestones, with quarterly stakeholder meetings scheduled to share progress, gather input, and refine recommendations.

The City will also engage a broad range of internal and regional partners to ensure the Plan is technically sound and aligned with broader resilience objectives. Local and regional collaboration will include City departments such as Public Works, Planning, Environmental Services, and Public Safety; regional planning entities such as the Northern Virginia Regional Commission (NVRC); and neighboring jurisdictions, particularly Fairfax and Arlington Counties, in accordance with the Four Mile Run Watershed Management Memorandum of Agreement. These partners will provide technical insights, data, and regional alignment to strengthen the Plan's recommendations.

Public education and outreach will occur throughout the planning process. The City will develop accessible communication materials-including maps, summaries, and graphics derived from the watershed-scale modeling-to help the public understand flood risks and proposed resilience strategies. Public review opportunities will be provided during the drafting phase, and feedback will be incorporated prior to finalization.

Finally, the City will coordinate closely with the Planning Commission and City Council, providing regular updates and presenting draft components for review. This ensures transparency, supports informed decision-making, and enables governing bodies to confidently adopt the Resilience Plan following public engagement and DCR review.

## Budget

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### ***Budget Summary***

#### **Grant Matching Requirement\*:**

Planning and Capacity Building (non staffing) - Fund 75%/Match 25%

\*Match requirements for Planning and Capacity Building in low-income geographic areas will not require match for applications requesting less than \$3,000.

Is a match waiver being requested?

**Match Waiver Request** No

Note: only low-income communities are eligible for a match waiver.

\*:

**Total Project Amount (Request + Match)\*:** \$394,347.00  
 \*\*This amount should equal the sum of your request and match figures

**REQUIRED Match Percentage Amount:** \$98,586.75

### BUDGET TOTALS

Before submitting your application be sure that you meet the match requirements for your project type.

#### **Match Percentage:**

20.00%

Verify that your match percentage matches your required match percentage amount above.

**Total Requested Fund Amount:** \$394,347.00

**Total Match Amount:** \$98,587.00

**TOTAL:** \$492,934.00

### ***Personnel***

Description	Requested Fund Amount	Match Amount	Match Source
CFFP Resilience Plan Staff In-Lieu Cost Share	\$0.00	\$72,000.00	City SWU/General Fund
	<b>\$0.00</b>	<b>\$72,000.00</b>	

**Fringe Benefits**

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
Fringe Benefits - City staff in-lieu of cost share	\$0.00	\$25,000.00	City SWU/General Fund
	<b>\$0.00</b>	<b>\$25,000.00</b>	

**Travel**

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
	No Data for Table		

**Equipment**

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
	No Data for Table		

**Supplies**

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
	No Data for Table		

**Construction**

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
	No Data for Table		

**Contracts**

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
CFFP Resilience Plan Professional Services Contract Task	\$394,347.00	\$1,587.00	City of Falls Church Stormwater Utility Fund
	<b>\$394,347.00</b>	<b>\$1,587.00</b>	

**Pre-Award and Startup Costs**

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
	No Data for Table		

**Other Direct Costs**

<b>Description</b>	<b>Requested Fun Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
	No Data for Table		

# Supporting Documentation - General

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## Supporting Documentation

Named Attachment	Required Description	File Name	Type	Size	Upload Date
Detailed map of the project area(s) (Projects/Studies)	City of Falls Church Location Map in Northern Virginia.	CID510054_Falls Church CFPF_LocationMap.pdf	pdf	1 MB	11/23/2025 10:12 AM
FIRMette of the project area(s) (Projects/Studies)	This includes only Firmettes 510054014D and 510054018D. Firmettes 5100540020D and 5100540050D are not printed and available from the FEMA portal.	CID510054_FallsChurch_Firmettes_51005400-14D-18D.pdf	pdf	43 MB	11/19/2025 07:46 AM
Historic flood damage data and/or images (Projects/Studies)					
A link to or a copy of the current floodplain ordinance	This is the City's current floodplain ordinance.	CID510054_FallsChurch_CFPF_Floodplain Ordinance.pdf	pdf	371 KB	11/19/2025 07:35 AM
Maintenance and management plan for project					
A link to or a copy of the current hazard mitigation plan	This is the Northern Virginia Hazard Mitigation Plan, which covers the City of Falls Church.	CID510054_FallsChurch_CFPF_2022-nova-hmp.pdf	pdf	11 MB	11/19/2025 07:33 AM
A link to or a copy of the current comprehensive plan	Falls Church most current Comprehensive Plan	CID510054_FallsChurch_CFPF_CompPlan.pdf	pdf	58 MB	11/19/2025 07:49 AM

Named Attachment	Required Description	File Name	Type	Size	Upload Date
Social vulnerability index score(s) for the project area	This is the Social Vulnerability Index Map. Social Vulnerability averages -1.1.	CID510054_CityofFallsChurch_CFPF_Social Vulnerability Map.pdf	pdf	1 MB	11/19/2025 07:30 AM
Authorization to request funding from the Fund from governing body or chief executive of the local government	City of Falls Church administrative authorization to apply for CFPF funds.	CID510054_FallsChurch_CFPF_Administrative Authorization.pdf	pdf	96 KB	11/25/2025 01:03 PM
Signed pledge agreement from each contributing organization					
Maintenance Plan					
<p><i>Benefit-cost analysis must be submitted with project applications over \$2,000,000. in lieu of using the FEMA benefit-cost analysis tool, applicants may submit a narrative to describe in detail the cost benefits and value. The narrative must explicitly indicate the risk reduction benefits of a flood mitigation project and compares those benefits to its cost-effectiveness.</i></p>					
Benefit Cost Analysis					
Other Relevant Attachments					

### **Letters of Support**

Description	File Name	Type	Size	Upload Date
City of Falls Church 2012 Watershed Management Plan	CID510054_FallsChurch_CFPF_FinalWatershedManagementPlan.pdf	pdf	10 MB	11/23/2025 10:01 AM
City of Falls Church 2020 Stormwater Task Force Final Report	CID510054_FallsChurch_CFPF_Stormwater_Task_Force_Final_Report.pdf	pdf	2 MB	11/23/2025 10:01 AM