

3778 - CID510066_CityofGalax_CFPF

Application Details

Funding Opportunity:

3292-Virginia Community Flood Preparedness Fund - Capacity Building/Planning Grants - CY25 Round 6

Funding Opportunity Due Date: Dec 1, 2025 11:59 PM

Program Area: Virginia Community Flood Preparedness Fund

Status: Under Review

Stage: Final Application

Initial Submit Date: Dec 1, 2025 4:54 PM

Initially Submitted By: Sara McKellop

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name*: Mrs. Sara N McKellop
Salutation First Name Middle Name Last Name

Title: Grants Administrator

Email*: smckellop@galaxva.com

Address*: 111 East Grayson Street

Galax Virginia 24333
City State/Province Postal Code/Zip

Phone*: 276-236-9944 Ext.

Phone

###-###-####

Fax: ###-###-####

Comments:

Organization Information

Status*: Approved
Name*: City of Galax
Organization Type*: Local Government
Tax ID*: 54-6001300
Unique Entity Identifier (UEI)*: C96DL9152583
Organization Website: http://galaxva.com
Address*: 111 E Grayson Street

Galax Virginia 24333-
City State/Province Postal Code/Zip
Phone*: (276) 236-2131 Ext.
###-###-####
Fax: ###-###-####

Benefactor:

Vendor ID:

Comments:

VCFPF Applicant Information

Project Description

Name of Local Government*: City of Galax

Your locality's CID number can be found at the following link: [Community Status Book Report](#)

NFIP/DCR Community Identification Number (CID)*: 510066

If a state or federally recognized Indian tribe,

Name of Tribe: Michael Burnette

Authorized Individual*: Michael Burnette
First Name Last Name

Mailing Address*: 111 East Grayson Street
Address Line 1
Address Line 2

Galax Virginia 24333
City State Zip Code

Telephone Number*: 276-236-5773

Cell Phone Number*: 276-236-5773

Email*: mburnette@galaxva.com

Is the contact person different than the authorized individual?

Contact Person*: Yes

Contact: Sara McKellop
First Name Last Name
111 East Grayson Street
Address Line 1
Address Line 2
Galax Virginia 24333
City State Zip Code

Telephone Number: 276-236-9944

Cell Phone Number: 276-236-9944

Email Address: smckellop@galaxva.com

Enter a description of the project for which you are applying to this funding opportunity

Project Description*:

Develop a Stormwater Management Plan, supported by a comprehensive stormwater system inventory to improve maintenance, enhance preparedness, and enable more detailed stormwater modeling. Building on the inventory, the management plan could incorporate components recommended by EPA and Industry best practices. This will also include the development of Resilient Design Guidelines to provide a framework for addressing stormwater and riverine flooding and infrastructure vulnerabilities.

Low-income geographic area means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

Is the proposal in this application intended to benefit a low-income geographic area as defined above?

Benefit a low-income geographic area*: Yes

Information regarding your census block(s) can be found at census.gov

Census Block(s) Where Project will Occur*: Citywide

Is Project Located in an NFIP Participating Community?* No

Is Project Located in a Special Flood Hazard Area?* No

Flood Zone(s) (if applicable):

Flood Insurance Rate Map Number(s) (if applicable):

Eligibility - Round 4

Eligibility

Is the applicant a local government (including counties, cities, towns, municipal corporations, authorities, districts, commissions, or political subdivisions created by the General Assembly or pursuant to the Constitution or laws of the Commonwealth, or any combination of these)?

Local Government*: Yes
Yes - Eligible for consideration
No - Not eligible for consideration

If the applicant is not a town, city, or county, are letters of support from all affected local governments included in this application?

Letters of Support*: N/A
Yes - Eligible for consideration
No - Not eligible for consideration

Has this or any portion of this project been included in any application or program previously funded by the Department?

Previously Funded*: No
Yes - Not eligible for consideration
No - Eligible for consideration

Has the applicant provided evidence of an ability to provide the required matching funds?

Evidence of Match Funds*: Yes
Yes - Eligible for consideration
No - Not eligible for consideration
N/A - Match not required

Scoring Criteria for Capacity Building & Planning - Round 4

Scoring

Eligible Capacity Building and Planning Activities (Select all that apply) – Maximum 100 points. To make multiple selections, Hold CTRL and click the desired items.

Capacity Building and Planning*:

Goal planning, implementation, and evaluation, Long-term maintenance strategy, Other proposals that will significantly improve protection from flooding on a statewide or regional basis, Resource assessments, planning, strategies, and development, Stakeholder engagement and strategies

Is the project area socially vulnerable? (based on ADAPT Virginia's Social Vulnerability Index Score)

Social Vulnerability Scoring:

Very High Social Vulnerability (More than 1.5)

High Social Vulnerability (1.0 to 1.5)

Moderate Social Vulnerability (0.0 to 1.0)

Low Social Vulnerability (-1.0 to 0.0)

Very Low Social Vulnerability (Less than -1.0)

Socially Vulnerable*: Moderate Social Vulnerability

Is the proposed project part of an effort to join or remedy the community's probation or suspension from the NFIP?

NFIP*: No

Is the proposed project in a low-income geographic area as defined below?

"Low-income geographic area" means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified

opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

Low-Income Geographic Area*: Yes

Does this project provide “community scale” benefits?

Community Scale Benefits*: More than one census block

Comments:

The City of Galax, Virginia is made up of 3 Census Tracts; 701.01, 701.02, and 9901 with a population estimated to be 6,698.

Scope of Work and Budget Narrative - Capacity Building and Planning - Round 4

Scope of Work - General Information

Upload your Scope of Work

Please refer to Part IV, Section B. of the grant manual for guidance on how to create your scope of work

Scope of Work Attachment*: CFPF Round 6 - Scope of Work Narrative.docx

Comments:

Budget Narrative

Budget Narrative Attachment*: CFPF Round 6 - Budget Narrative.docx

Comments:

Scope of Work Supporting Information - Capacity Building and Planning

Scope of Work Supporting Information

Describe identified resource needs including financial, human, technical assistance, and training needs

Resource need identification*:

The City of Galax is experiencing increasing challenges in managing its stormwater system due to limited staff capacity, aging infrastructure, incomplete system data, and the growing impacts of extreme rainfall and sinkhole activity. These conditions underscore the need for the development of a comprehensive stormwater system inventory, a Stormwater Management Plan, and resilient design guidelines. Grant funding is essential to support the full lifecycle of this initiative; from data collection to plan development and implementation. Financial resources are needed to conduct a full stormwater system inventory, including GPS field surveys, data collection equipment, software, safety gear, and cloud-based GIS platforms. Consultant services will be required for stormwater modeling, geotechnical and sinkhole assessments, hydraulic and hydrologic analysis, design guideline development, and assistance preparing the Stormwater Management Plan. Additional funding is needed to expand operational capacity for routine and corrective stormwater maintenance, including debris removal, BMP upkeep, and sinkhole remediation. Funds will also support staff training, certification programs, and long-term technology needs, ensuring the City can maintain the inventory and apply the updated design standards in future projects. Specialized technical expertise will be vital to developing an authoritative, GIS-based inventory and a resilience-focused Stormwater Management Plan. Technical assistance is needed for advanced hydrologic and hydraulic modeling, mapping of public and private infrastructure, integrating field-collected data into GIS, and establishing system connectivity throughout the watershed. Geotechnical and karst experts will provide guidance

on sinkhole assessments, subsurface investigation methods, and risk-reduction strategies. Stormwater BMP specialists will help evaluate condition and function and define maintenance triggers. The City will also require technical assistance to modernize its design standards, including incorporating review storms, updated intensity-duration-frequency data, flow velocity and shear stress assessments, revised soil and runoff assumptions, and risk-based design criteria. This expertise will ensure that the City's new resilient design guidelines reflect the best available science, current regulatory guidance, required training, and climate-informed rainfall projections.

Describe the plan for developing, increasing, or strengthening knowledge, skills and abilities of existing or new staff. This may include training of existing staff, hiring personnel, contracting consultants or advisors

Development of Existing or New

Staff*:

To implement a proactive and sustainable stormwater management program, the City will need to utilize existing personnel and expand for further support. This includes maintenance field staff to perform inspections, clear debris, manage vegetation, and complete repairs; GIS and asset-management personnel to update and maintain the stormwater inventory; and engineering expertise (either in-house or through consultants) to conduct hydraulic modeling, assess BMPs, and evaluate the resilience of existing design standards. Administrative staff support will also be required to manage stakeholder engagement, coordinate access to private properties, oversee documentation, and assist with program reporting. Because sinkhole activity continues to emerge in new locations, access to geotechnical engineers and karst specialists will be essential for evaluating risks and designing appropriate stabilization measures.

Where capacity is limited by funding, what strategies will be developed to increase resources in the local government? (This may include work with non-governmental organization, or applying for grants, loans, or other funding sources)

Resource Development

Strategies*:

The stormwater management plan and associated design guidelines will include methodologies for evaluating the cost of inaction relative to the cost of adaptation. These documents will be developed to directly support funding proposals to state and federal agencies for flood-mitigation projects. Additionally, the City can reduce financial burden and expand capacity by partnering with local institutions, adjacent municipalities or regional planning districts, private property owners and possibly utilities and public works partners. Cost-sharing creates economies of scale and enhances long-term program sustainability. Investing strategically in technology can also reduce long-term costs and resource demands. Some strategies could include adopting an asset management platform that syncs with GIS to streamline updates, using mobile data collection tools to reduce survey hours and eliminate duplicate data entry, upgrading modeling software to enable future scenario analysis without extensive consultant use, and digitizing all stormwater records for faster reference and reduced administrative burden. These investments would improve workflow efficiency, reduce manual labor needs, and enhance decision-making.

Describe policy management and/or development plans

Policy management and/or development*:

The policy management and development process for this project involves establishing a clear governance structure, defining strategic objectives, securing necessary resources, and implementing a coordinated approach to develop a comprehensive stormwater infrastructure inventory and resilient design guidelines. We will approach these at both a local and regional level to ensure effective stormwater strategies are implemented. Clear, measurable objectives for both the stormwater infrastructure inventory and the maintenance plan will help drive effective policies. Specific goals for the Resilient Design Guidelines will ensure alignment with the City's resilience, sustainability, and infrastructure management priorities.

Describe plans for stakeholder identification, outreach, and education strategies

Stakeholder identification, outreach, and education strategies*:

The City will utilize existing networks and partnerships that include VDEM, MRPDC, and Stormwater and Public Works Staff. Additional stakeholders may be identified through the plan development, inventory, and design guideline progress. We will continue local outreach and education by involving the community in various workgroups and committees.

Budget

Budget Summary

Grant Matching Requirement*:

LOW INCOME - Planning and Capacity Building - Fund 90%/Match 10%

*Match requirements for Planning and Capacity Building in low-income geographic areas will not require match for applications requesting less than \$3,000.

Is a match waiver being requested?

Match Waiver Request No

Note: only low-income communities are eligible for a match waiver.

*:

I certify that my project is in a low-income geographic area: Yes

Total Project Amount (Request + Match)*: \$570,000.00
 **This amount should equal the sum of your request and match figures

REQUIRED Match Percentage Amount: \$57,000.00

BUDGET TOTALS

Before submitting your application be sure that you meet the match requirements for your project type.

Match Percentage:

10.00%

Verify that your match percentage matches your required match percentage amount above.

Total Requested Fund Amount: \$513,000.00

Total Match Amount: \$57,000.00

TOTAL: \$570,000.00

Personnel

Description	Requested Fund Amount	Match Amount Match Source
No Data for Table		

Fringe Benefits

Description	Requested Fund Amount	Match Amount Match Source
No Data for Table		

Travel

Description	Requested Fund Amount	Match Amount Match Source
	No Data for Table	

Equipment

Description	Requested Fund Amount	Match Amount Match Source
	No Data for Table	

Supplies

Description	Requested Fund Amount	Match Amount Match Source
	No Data for Table	

Construction

Description	Requested Fund Amount	Match Amount Match Source
	No Data for Table	

Contracts

Description	Requested Fund Amount	Match Amount Match Source
	No Data for Table	

Pre-Award and Startup Costs

Description	Requested Fund Amount	Match Amount Match Source
	No Data for Table	

Other Direct Costs

Description	Requested Fun Amount	Match Amount Match Source
Project Management	\$51,500.00	\$5,150.00 Local Match
Initiate Project/Inventory	\$222,000.00	\$22,770.00 Local Match
Stormwater Management Plan	\$100,000.00	\$15,130.00 Local Match
Draft and Test New Guidelines	\$139,500.00	\$13,950.00 Local Match
	\$513,000.00	\$57,000.00

Supporting Documentation - General

Supporting Documentation

Named Attachment	Required Description	File Name	Type	Size	Upload Date
Detailed map of the project area(s) (Projects/Studies)	Map of Galax, VA.	Map of Galax VA.png	png	749 KB	12/01/2025 09:10 AM
FIRMette of the project area(s) (Projects/Studies)	FIRMette of Galax, VA.	FIRMETTE_Galax VA 6.png	png	1 MB	12/01/2025 09:25 AM
Historic flood damage data and/or images (Projects/Studies)					
A link to or a copy of the current floodplain ordinance					
Maintenance and management plan for project					
A link to or a copy of the current hazard mitigation plan	2024 HMP	2024-Hazard-Mitigation-Plan-FINAL.v2.pdf	pdf	7 MB	11/30/2025 03:45 PM
A link to or a copy of the current comprehensive plan					
Social vulnerability index score(s) for the project area	Social Vulnerability Score - Adapt and VFRIS	Social Vulnerability Score Combined.pdf	pdf	956 KB	11/30/2025 03:53 PM
Authorization to request funding from the Fund from governing body or chief executive of the local government	City Council Approval	Approval for application of funds.pdf	pdf	56 KB	12/01/2025 04:44 PM
Signed pledge agreement from each contributing organization					
Maintenance Plan					
<i>Benefit-cost analysis must be submitted with project applications over \$2,000,000. in lieu of using the FEMA benefit-cost analysis tool, applicants may submit a narrative to describe in detail the cost benefits and value. The narrative must explicitly indicate the risk reduction benefits of a flood mitigation project and compares those benefits to its cost-effectiveness.</i>					
Benefit Cost Analysis					
Other Relevant Attachments	Draft Flood Resilience Plan Action Items	CFPF_Round6_Draft Action Items_11_24_2025.pdf	pdf	1 MB	11/30/2025 04:01 PM

Letters of Support

Description	File Name	Type	Size	Upload Date
No files attached.				