

Virginia Department of Conservation and Recreation Continuing Education Units Request Form

for Certified Conservation Planner and Nutrient Management Planner Programs

To request Continuing Education Units (CEUs) for events please submit the following information:

☐ Conservation Planning ☐ Nutrient Management ☐ Both

Event title: _____

Date/times: _____

Location: _____

Host organization: _____

Contact person and information for the event: _____

Agenda listing topics (with descriptions), times per topic, and speakers: _____

--- ALL REQUESTS ARE REQUIRED A MINIMUM OF 2 WEEKS PRIOR TO THE EVENT ---

The number of hours approved are subject to the length of instructional information provided and the relationship of the information to Nutrient Management or Conservation Planning certification and education components.

It is encouraged that all supporting documentation be shared with the reviewers. To submit documents, contact:

Carl Thiel-Goin, DCR Conservation
Planning and Training Coordinator
Carl.Thiel-Goin@dcr.virginia.gov

Stephanie Dawley, DCR Nutrient Management
Training and Certification Coordinator
Stephanie.Dawley@dcr.virginia.gov

FOR DCR STAFF ONLY

CEUs: Awarded _____